

## **CURRICULAM-VITAE**

Mr. Umesh B. Angarkhe  
Flat No 304, Shankar Krupa Apartment  
Raykar Mala, Dhayari  
Pune 411041

**Objective:** To seek a challenging position in a dynamic Organization, where all my abilities are utilized for the development of the organization.

### **Professional Experience:**

- Working with Sakal Media Pvt. Ltd., Pune H.O. in Advertising Department since 15.04.2007 with 6 years as an Assistant Manager in Leadership Roles.
- Working as a Team Leader for Advertising Department (Classified Ads) Overseeing a Team of 8 Persons
- Successfully delivered multiple projects within budget and timeline.
- Use a collaborative and communicative leadership style with a focus on creating appositve team culture and promoting employee development
- Work closely with clients to understand their needs and ensure project deliverables meet their expectations.

### **Previous Professional Experience:**

Previously worked with 1) Ratna Publicity, Pune as an Office Assistant  
2) DNA News Paper, Pune Advertising Department

### **Skills and Expertise**

- Strong project Management skills, including Scheduling, risk management and resource allocation
- Excellent communication and leadership skills with the ability to inspire and motivate team members
- Problem solving and analytical thinking skills

### **Educational Qualification:**

- Completed B.A. From Pune University year 2005 (65%)
- Completed H.S.C. from Maharashtra Board year 2002 (61%)
- Completed S.S.C from Maharashtra Board year 2000 (45%)
- Completed M.B.A. First Year from Pune University

## **Computer Literacy:**

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- Basic Computer Diploma ( 6 months)
- Computer Marathi & English Typing. (Speed 30 wpm)
- Basic Knowledge of MS Word and MS Excel.
- Email, Internet Surfing.
- Knowledge of SAP System
- Knowledge of Online Ad Booking 4C System

## **Personal Details :**

**Contact detail** : 9881143396

**Email** : [umeshafly3@gmail.com](mailto:umeshafly3@gmail.com)

**Date of Birth** : 9<sup>th</sup> July 1983

**Marital Status** : Married

**Nationality** : Indian

**Languages Known** : Marathi, Hindi and English.

**Family Background** : Middle Class, Father Farmer,  
Mother Housewife, 1 Brother, 2 Sisters.

**Skill in Nature** : Honesty, Hard Working, Believe only in Smart work,  
Positive Attitude, Public Relations

**Hobbies** : Love to interact with people, Traveling, Watching  
Entertainment Programs, Sports channel.

I, hereby declare that the information furnished above is true to the best of my knowledge and can be supported by relevant Documents when required.

**Date:** 01.06.2023

**(Umesh B. Angarkhe)**

**Place:** Pune.