

Shivani Koli

Project Co-ordinator

I take great care to uphold a reputation for being diligent, reliable, and methodical in my approach to tasks and responsibilities. I am eagerly looking forward to immersing myself in a transformative and fulfilling experience that promises growth and valuable insights.

Contact

Phone

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Address

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mumbai pune highway warje-411058

Education

Bachelor of Computer Applications
SNDT Mumbai University

12th

Symbiosis College Of Arts & Commerce

Expertise

- Business Development
- Project Co-ordination

Language

English

Hindi

Marathi

Experience

2023 - Present

Splashgain Technologies, Pune

Project Co-ordinator

In my role as a Project Coordinator for a software service startup, I effectively managed project timelines, facilitated team communication, and collaborated with clients to ensure successful project delivery. My attention to detail and organizational skills contributed to the timely completion of projects, enhancing the startup's reputation for delivering quality software solutions.

2022-23

Ariana Technologies Pvt Ltd, Pune

Business Development Executive

As a Business Development Executive for a software service startup, I spearheaded strategic initiatives to drive revenue growth and expand market presence. Leveraging my expertise in identifying new business opportunities, cultivating client relationships, and negotiating contracts, I played a pivotal role in driving the company's sales and fostering sustainable business growth. Through market research, and effective communication, I successfully positioned the startup as a competitive player in the industry, contributing to its overall success and market positioning.

Skills

Excell

Communication Skills

Project Management

Team Handling

Listening Skills

Critical Thinking

Planning