

## **Resume**

**Name:** ABHIJEET MILIND JOSHI

**Birth Date & Age:** 26<sup>th</sup> November 1997. AGE – 26 Years.

**Address:** BUILDING NO.7, FLAT NO. 17, ANANDNAGAR, PAUD ROAD  
KOTHRUD, PUNE – 411038

**Mobile No.:** 9604061317

**Email Id:** [joshijonty07@gmail.com](mailto:joshijonty07@gmail.com)

**Languages Known:** Marathi, Hindi, English

**Marital Status:** Unmarried

### **Professional Qualification:**

Post Graduate (M. Com) in Accounting & Taxation from Savitribai Phule Pune University in the year 2021.

### **Academic Qualification:**

Degree/Diploma	Institute/University	Year	Percentage
SSC	Maharashtra State Board	2013	81.83%
HSC	Maharashtra State Board	2015	60.00%
B. Com	Pune University	2018	56.00%
M.com	Pune University	2021	75.00%

### **Work Experience: -**

At Present I am doing Freelance accounting and Income tax returns.

I also work as a Freelance Trek leader from last 9 Years. I did multiple Himalayan Treks, Local Treks, Pilgrimage tours, Corporate Outings.

I have worked with Morab & Associates for 1 year from June 2021 to May 2022.

**Job Profile: -****Income Tax Filing -**

Statement of Income

Capital Gain working

File Income tax returns of Assesses for example -

- Salaried, Pensioners in ITR 1 & 2;
- Businessmen & Professionals in ITR 3 & 4;
- Other than Companies like Partnership Firms/ Societies in ITR 5;
- Public or Private Limited Companies return in ITR 6;
- Trusts return in ITR 7.

**Accounting**

- Maintain books of Accounts.
- Receipts, Payments, Purchase, Sales entries in Tally Erp. 9
- Debit Note, Credit Note Entries, Bank Reconciliation

**TDS**

- TDS working in excel
- TDS payment
- TDS Returns

**Other Certification: -**

Complete Taxation Diploma.

Complete Tally Erp.9 Course.

Complete MS-CIT Course.

Complete Basic Mountaineering Course

**Extra-Curricular Activities: -**

- Participated in District level Surya namaskar Competition and get 3<sup>rd</sup> rank in it.
- Participated in District level Badminton Competition.
- Volunteer in Deenanath Mangeshkar Hospital Vaccination Center.