



## ABOUT ME

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I am a reservation executive, handling FIT as well as group booking & coordinate between hotels & sales team. Also worked as a media person, I like to travel & communicate with new peoples. Also I am a photographer.

## EDUCATION

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Dr. Babasaheb Ambedkar  
Marathwada University,  
Aurangabad

Bachelor of Mass  
communication & Journalism

## CONTACT

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 7387162399

 patelmoin120@gmail.com

# MOIN PATEL

## WORK EXPERIENCE

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Rayna Tours/ 2 May 2023- 31 Aug-2023

### Reservation Executive

Handling hotel bookings, coordinate between sales, billing, accounts team & hotels, handling group, FIT as well as meals bookings, negotiate rates etc.

ADN News / Jan 2022 - Apr 2023

### Journalist

worked as Anchor, writer, content editor & journalist, video director

## SKILLS

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MS Excel



Outlook



Creative Thinking



communication

