**RESUME**

**TARA BHARATI**

**Career Objective:** To accept challenges and responsibilities and grow with the

Organization.

**Work Experience:**

* Tele caller at Tech-Mahindra Services, Pune from Apr-2014 to Nov-2014
* Receptionist at CLR Services, Pune from Feb- 2008 to July-2009

**Professional Qualification:** Diploma Foundation in Travel & Tourism

**Academic Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year of Passing** | **Qualification** | **Board/ Institute** | **Percentage** | **Class/Grade** |
| March 2015 | Diploma in Foundation In Travel & Tourism | IATA Training & Development Institute | - | Passed |
| March 2007-08 | T.Y.B.COM | Pune University | 56.84 | Pass Class |
| March 2001-02 | H.S.C | Maharashtra State Board | 69.83 | 1st Class |
| March 1999 | S.S.C | Maharashtra State Board | 61.20 | 1st Class |

**Computer Literacy:**  Well versed MS-OFFICE, Tally 0.9

**PERSONAL DETAILS**

**Date of Birth :** 22nd June 1983

**Marital Status :** Married

**Language Known :** English, Hindi, and Marathi.

**Permanent Address :**  101/13, Uday Society, Near Mhatre Bridge,

Erandawane, Pune – 411004

State - Maharashtra

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**Date:**

**Place:** Pune  **Tara Dnyanesh Bharati**